



# BUCKS COUNTY CONSERVATION DISTRICT

1456 FERRY ROAD, SUITE 704  
DOYLESTOWN, PA 18901-5550  
P (215) 345-7677 F (215) 345-7584

*In Pursuit of Environmental Excellence*

## CHAPTER 102 / NPDES PERMIT ADMINISTRATIVELY INCOMPLETE / TECHNICALLY DEFICIENT PLAN EXTENSION REQUEST

Township/Borough \_\_\_\_\_ Project Street Location \_\_\_\_\_

Project Name \_\_\_\_\_

Tax Parcel No. (s) \_\_\_\_\_

Name of Nearest Stream \_\_\_\_\_ Stream Classification \_\_\_\_\_

Submitted By:  Engineering Firm/Plan Designer  Contractor  Landowner  Twp.

Sealed Engineer Name \_\_\_\_\_ Engineering Contact \_\_\_\_\_

Name of Engineering/Designing Firm \_\_\_\_\_ Phone# \_\_\_\_\_ Ext. \_\_\_\_\_

Mailing Address \_\_\_\_\_ Fax# \_\_\_\_\_

\_\_\_\_\_ e-mail \_\_\_\_\_

Landowner Name(s) \_\_\_\_\_ Landowner Phone# \_\_\_\_\_

Landowner Mailing Address \_\_\_\_\_

\*TOTAL ACREAGE \_\_\_\_\_ \*ACRES TO BE DISTURBED \_\_\_\_\_ #Lots \_\_\_\_\_ #Units \_\_\_\_\_

**\*(Do not use square feet, Square feet divided by 43,560=Total Acres)**

Plan Date **OR** Most Recent Revision Date: \_\_\_\_\_

**If plans have been changed in any way since the original submission to BCCD, a Resubmission is required and an extension will not apply.**

**PLEASE SUBMIT A CHECK FOR \$100.00 PAYABLE TO THE BCCD TO EXTEND THE HOLDING PERIOD FOR AN INCOMPLETE/TECHNICALLY DEFICIENT SUBMISSION BY 60 DAYS.**

**PLEASE SIGN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**BCCD USE ONLY BEYOND THIS POINT**

ENTRY # \_\_\_\_\_

FEE REC'D \_\_\_\_\_ CHECK# \_\_\_\_\_



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December 11, 2013

Effective: January 1, 2014

### Administrative Incomplete / Technically Deficient Application Extension Request Policy

Due to changes in the PA Code Title 25 Chapter 102 regarding incomplete applications or technically deficient plans for NPDES permits, the Bucks County Conservation District has changed their policies regarding NPDES Re-Filing Fees and holding times for Administratively Incomplete & Technically Deficient Applications.

Effective as of January 1, 2014 the BCCD policy regarding extension of the 60 day holding period for Administratively Incomplete or Technically Deficient submissions will be as follows;

Applicants have 60 days from date of notification to compile and submit all requested items as listed by BCCD.

If more time is needed by the applicant to provide required information, the applicant must make a request in writing, using the ***Administratively Incomplete/Technically Deficient Application Extension Request Form*** prior to the expiration of the original 60 day hold time.

The written request will be accompanied by a fee of \$100.00 in the form of a check or money order payable to the Bucks County Conservation District (BCCD).

The application manager will draft the extension approval or denial letter. The District Manager will sign the letter. Either action requires the District to respond to the applicant's request in writing including a specific due date for the applicant's response and language providing the applicant a notice that failure to address the deficiencies or respond by the due date will result in the application being considered withdrawn.

Fees associated with a withdrawn submission will not be refunded.

If necessary, the BCCD will consult with the applicable permitting section chief to either grant or deny a second request.