



BUCKS COUNTY CONSERVATION DISTRICT

1456 FERRY ROAD, SUITE 704
DOYLESTOWN, PA 18901-5550
P (215)345-7577 F (215)345-7584

In Pursuit of Environmental Excellence

E&S APPLICATION / GENERAL INFORMATION FORM

This form must be completed and submitted along with the required plans and fees for both first time E&S reviews and resubmissions.

PLEASE SUBMIT FOLDED PLANS TO THE DISTRICT. ROLLED PLANS WILL NOT BE ACCEPTED.

Township/Borough _____ Project Street Location _____

Project Name _____

Tax Parcel No. (s) _____

Name of Nearest Stream _____ Stream Classification _____

Submitted By: Engineering Firm/Plan Designer Contractor Landowner Twp.

Sealed Engineer Name: _____ Engineering Contact: _____

Name of Engineering/Designing Firm _____ Phone#: _____ Ext. _____

Mailing Address _____ Fax#: _____

_____ e-mail: _____

Landowner Name(s) _____ Landowner Phone# _____

Landowner Mailing Address _____

*TOTAL ACREAGE _____ *ACRES TO BE DISTURBED _____ #Lots _____ #Units _____

***(Do not use square feet. Square feet divided by 43,560 = Total Acres)**

Plan Date **OR** Most Recent Revision Date: _____ **NEW PLAN** **RESUBMISSION**

****FEE SCHEDULE FOR E&S REVIEWS (BASED ON DISTURBED ACRES ONLY)**

“SINGLE LOT” = 1 RESIDENCE

.02296 to 1.99 acres	\$145.00
2.0 to 2.99 acres	\$220.00
3.0 to 3.99 acres	\$280.00
4.0 to 4.99 acres	\$340.00
5+ acres	\$450.00

ALL OTHER EARTH DISTURBANCE

.02296 to 0.99 acres	\$570.00
1.0 to 1.99 acres	\$1,145.00
2.0 to 4.99 acres	\$1,715.00
5.0 to 9.99 acres	\$2,290.00
10.0 to 24.99 acres	\$3,340.00
25+ acres	\$3,340.00 +

Additional \$70.00 per acre for each acre over 25

(Fractions of an acre are rounded up to the next whole acre.)

****PLEASE READ PAGE 2 OF THIS APPLICATION UNDER “EXEMPTIONS AND EXCEPTIONS”**

TIMBER HARVEST (DISTURBED ACRES ONLY) 0.0-24.99 ACRES = \$65.00; 25.0+ ACRES = 100.00 + ESC PERMIT
SMALL POND WORK E&S FEE = \$65.00 (MAY REQUIRE NPDES PERMIT, SEE REVERSE SIDE /“NPDES INFORMATION”.

INCLUDED WITH SUBMISSION ARE: PLANS/NARRATIVES FEE(S) NPDES APPLICATION
FOR PROJECTS ONE ACRE OR MORE IT IS REQUIRED THAT AN NPDES APPLICATION (NOI) BE SENT WITH E&S
SUBMISSION. SUBMISSION WILL BE RETURNED AS INCOMPLETE IF NOT INCLUDED. (ADDITIONAL FEES MAY APPLY)

BCCD USE ONLY BEYOND THIS POINT

ENTRY # _____

DATE SENT BACK _____

E&S FEE REC'D \$ _____ CHECK# _____

DEP CWF FEE \$ _____ CHECK# _____

EXPEDITED FEES \$ _____ CHECK# _____

P&H FEE \$ _____ CHECK# _____

NPDES FEE \$ _____ CHECK# _____

NPDES # ASSIGNED _____

EXEMPTIONS AND EXCEPTIONS ARE AS FOLLOWS:

State and county agencies, volunteer fire stations, volunteer ambulance services, conservation co-operator farms, & plans with lot subdivision only and no earthmoving involved are exempt from fees. Municipalities and ALL Schools the fee would be: One half (1/2) of the fee listed under "ALL OTHER EARTH DISTURBANCE" fee schedule.

FEES ARE REQUIRED FOR ALL OTHER SUBMISSIONS.**THERE ARE NO EXEMPTIONS FROM EXPEDITED REVIEW FEES.**

SUBMISSIONS AND RE-SUBMISSIONS CANNOT BE ACCEPTED FOR REVIEW WITHOUT THE APPROPRIATE FEE AND A COMPLETED GENERAL INFORMATION FORM. CHECKS FOR E&S REVIEW FEE SHOULD BE MADE OUT TO "BUCKS COUNTY CONSERVATION DISTRICT" or "BCCD". **SITES NEEDING AN NPDES PERMIT MUST ALSO SUBMIT NPDES APPLICATION, FEES AND ALL ATTACHMENTS AT THE SAME TIME THE E&S SUBMISSION IS MADE.** IF IT IS NOT INCLUDED, OR IS INCOMPLETE THE ENTIRE PACKET WILL BE RETURNED. (ADDITIONAL FEES MAY APPLY) **BCCD DOES NOT ACCEPT CASH OR CREDIT CARDS.**

WITHDRAWAL OF A SUBMISSION PRIOR TO A RESPONSE FROM THE BCCD IS SUBJECT TO A FEE OF EITHER FIFTEEN PERCENT (15%) OR \$150.00 (WHICHEVER IS LESS) OF THE ORIGINAL FEE

NOTE: SALES TRAILERS REQUIRING EARTH-MOVING ACTIVITY MUST BE SUBMITTED AS PART OF THE ENTIRE E&S PLAN.

RESUBMISSION GUIDELINES:

- 1.) ANY SUBMISSION INVOLVING A **MAJOR REVISION** FROM A PREVIOUSLY REVIEWED PLAN SHALL BE REQUIRED TO SUBMIT THE **FULL E&S FEE**. A **MAJOR** CHANGE OR REVISION ON A PLAN MAY INCLUDE, BUT IS NOT LIMITED TO: A CHANGE IN USE, LOT LAYOUT, STREET LAYOUT, GRADING CHANGES, OR BASIN REVISIONS. IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE BCCD OFFICE.
- 2.) NEW REVISION DATES NOTED ON THE PLANS REQUIRE A RESUBMISSION TO BCCD, INCLUDING AN APPLICATION AND RESUBMISSION FEE. A NEW REVIEW LETTER IS REQUIRED WITH COORDINATING PLAN DATES. **A FEE OF 20% OF THE CURRENT FEE WILL BE CHARGED FOR EACH RESUBMISSION WITHOUT MAJOR CHANGES.**
- 3.) **FAILURE TO BEGIN EARTHMOVING WITHIN 2 YEARS** FROM DATE OF BCCD'S ADEQUATE E&S REVIEW LETTER WILL REQUIRE A RESUBMISSION AND WILL BE SUBJECT TO A FULL E&S FEE (SEE E&S FEE SCHEDULE).

NPDES INFORMATION

- 1.) A SEPARATE FEDERALLY MANDATED **NPDES GENERAL PERMIT** IS NEEDED ONLY IF EARTH DISTURBANCE IS ONE (1) ACRE OR GREATER. **THE FEE FOR THIS PERMIT IS \$500.00 MADE OUT TO "BCCD-CWF", AND \$100.00/ACRE OF DISTURBANCE IN A SEPARATE CHECK MADE OUT TO THE "PA-CWF".**
- 2.) AN INDIVIDUAL NPDES PERMIT IS NEEDED IF THE PROJECT IS ONE ACRE OR GREATER **AND** LOCATED IN **HIGH QUALITY OR EXCEPTIONAL VALUE WATERSHED**. PLEASE REFER TO CHAPTER 93, WATER QUALITY STANDARDS, TITLE 25 OF PA CODE. COPIES OF CHAPTER 93 CAN BE OBTAINED FROM DEP DIVISION OF WATER QUALITY ASSESSMENT & STANDARDS (717-787-9637). **THE FEE FOR THIS PERMIT IS \$1500.00 MADE OUT TO "BCCD-CWF", AND \$100.00/ACRE OF DISTURBANCE IN A SEPARATE CHECK MADE OUT TO "PA-CWF". ALL REFILE FEE OF NPDES DUE TO INCOMPLETE OR MISSING INFORMATION ON THE FIRST SUBMISSION WILL BE CHARGED \$250.00. REQUIRED INFORMATION MUST BE SUBMITTED TO BCCD WITHIN 60 DAYS OF NOTICE OR APPLICATION WILL BE CONSIDERED WITHDRAWN.**
- 3.) ALL APPLICATIONS FOR NPDES PERMITS ARE PROCESSED BY BCCD OFFICE. PLEASE INCLUDE THEM WITH THE E&S SUBMISSION IN THEIR ENTIRETY.
- 4.) FOR E&S FORM, NPDES FORMS, AND POLICIES PLEASE LOG ON TO WWW.BUCKSCCD.ORG OR WWW.DEP.STATE.PA.US

GENERAL INFORMATION

E&S REVIEWS ARE PROCESSED IN THE ORDER THEY ARE RECEIVED AND THE DISTRICT HAS UP TO 30-DAYS TO COMPLETE. THOSE REQUIRING NPDES APPLICATIONS (NOI) WILL BE REVIEWED FOR ADMINISTRATIVE AND TECHNICAL COMPLETENESS WITHIN 20 DAYS OF RECEIPT, IF THE NOI IS CONSIDERED TO BE ADMINISTRATIVELY AND TECHNICALLY COMPLETE. THE E&S REVIEW SHOULD FOLLOW WITHIN A 30 DAY PERIOD. THIS REVIEW TIME APPLIES TO BOTH FIRST TIME SUBMISSIONS AS WELL AS RE-SUBMITTALS. **PLEASE DO NOT CONTACT BCCD TO CHECK THE STATUS OF YOUR SUBMITTAL PRIOR TO THE END OF THE 30-DAY PERIOD.**

THE BCCD OFFICE DOES NOT PROCESS CHAPTER 105 GENERAL PERMITS 1 - 9 & 15. THEY MUST BE SUBMITTED TO THE S.E. REGIONAL DEP OFFICE, SOIL & WATERWAYS SECTION, 2 EAST MAIN STREET, NORRISTOWN, PA 19401. 484-250-5900. PLEASE REFER TO THE DEP WEBSITE (WWW.DEP.STATE.PA.US) FOR ANY FURTHER INFORMATION.

IF A MEETING WITH THE BCCD IS NEEDED, **PLEASE CALL AHEAD TO SCHEDULE AN APPOINTMENT.**

E&S REVIEW LETTERS ARE SENT TO THE LANDOWNER, APPROPRIATE MUNICIPAL GOVERNMENT, BUCKS COUNTY PLANNING COMMISSION, AND ENGINEER / PLAN DESIGNER.

PLEASE NOTE: IF YOU WANT COPIES OF REVIEW LETTERS SENT TO ANYONE ELSE PLEASE ATTACH NAMES AND ADDRESSES