



BUCKS COUNTY CONSERVATION DISTRICT

1456 FERRY ROAD, SUITE 704
DOYLESTOWN, PA 18901-5550

In Pursuit of Environmental Excellence

Expedited Review Application

Project Name _____ Tax Parcel Number _____

Property Owner _____ Phone Number _____

Applicant (if not Property Owner) _____

Owner/Applicant Address _____

Zip Code _____ Phone Number _____ Fax Number _____

Name of E&SPC plan designer _____

Plan designer address _____

Town _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

Type of Development _____ Number of lots/units _____

Total Acres _____ Number of acres disturbed _____

Reason for expedited review

Date _____ Applicant Signature _____

An Expedited Review application cannot be considered unless it is signed and fully completed. It must be submitted with a completed regular E&S application. The District will respond within five working days of the receipt of this application.

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For District Use Only
_____ The project has been approved for expedited review. The fee for this review is three times the normal review fee. Two checks (in equal amounts) payable to the Bucks County Conservation District, the plans, and this application must be submitted simultaneously.

District Manager Signature

_____ The project has been denied for expedited review.



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Expedited Plan Review Policy

In an effort to improve service to the public, the District Board of Directors has established an Expedited Plan Review Process which allows an applicant with extenuating circumstances to request a more expedient E&S plan review. At the discretion of the District Manager, an administratively/technically complete Erosion and Sediment Control Plan can be submitted for expedited review.

The following policies shall apply;

1. Applications for expedited review are subject to the approval of the District Manager in the form of a signed Expedited Review Application. It is the sole discretion of the District Manager to approve or deny an Expedited Review Application. Acceptance into the procedure will be subject to staff availability. In order not to adversely impact the normal review rotation, expedited reviews will be conducted outside of normal working hours.
2. The Bucks County Conservation District is unable to expedite NPDES permit applications.
3. No agency or individual is exempt from the expedited review fee. An agency or individual who is exempt from the normal fee is still responsible for the full expedited review fee.
4. Applications must be accompanied by a fee of 3 times the normal amount. The applicant must submit 2 separate checks: one for the normal fee, and one for twice the original fee. Each check should be made payable to the Bucks County Conservation District, or BCCD.
5. The applicant will receive a response from the BCCD within 5 working days of their submission.
6. Applicants will receive a faxed review letter of either adequacy or inadequacy when their review is complete.
7. If the plan is found to be inadequate, the applicant will have an additional 10 days to correct and resubmit for a second review period of 5 days.
8. There is no additional fee for a second expedited review submitted within 10 days of their response, but any subsequent resubmissions will include fees of 20% of the current fee and 20% of the expedited fee.
9. An expedited plan resubmission that has not been returned to BCCD within 10 days of its last review will be considered terminated.
10. Resubmission of an expedited plan review must include a copy of the original review letter, a memo detailing revisions and a plan with revisions highlighted.
11. Requests for expedited reviews must be made in conjunction with plan submittals. Once a review has been submitted to this office, and it has been entered into the database for a standard review, it may not be switched to an expedited review until it has been returned to the District for the next subsequent review.
12. A plan that has been found inadequate under the standard review, and is being resubmitted with an expedited request will be required to pay 20% of the current fee, and two times the current fee, in two separate checks made payable to BCCD. (see #4)
13. The Bucks County Conservation District reserves the right to suspend the expedited plan review program at any time and without notice.