



# BUCKS COUNTY CONSERVATION DISTRICT

1456 FERRY ROAD, SUITE 704  
DOYLESTOWN, PA 18901-5550

*In Pursuit of Environmental Excellence*

## **2010-2011 REAP application**

The 2010-2011 REAP guidelines and application have just been released by the State Conservation Commission (SCC). If you are interested in applying for the REAP program please follow the instructions below.

### **PROGRAM GUIDELINES**

REAP program guidelines including eligibility, program requirements, approval procedures and all attachments can be accessed at the PA Department of Agriculture's website via the following address: [www.agriculture.state.pa.us/REAP](http://www.agriculture.state.pa.us/REAP).

### **APPLICATION**

The REAP APPLICATION INSTRUCTIONS provide concise information on what you need to do for different project types. Please read before completing application.

There are 4 sections to the REAP application.

1. *Applicant Information* (pg 1)

2. *Eligibility* (pg 2-4)

All REAP applicants need a current conservation plan and nutrient management plan (if a Concentrated Animal Operation OR if applying for manure-related BMPs) to be eligible for REAP. Also, an applicant can not have untreated Animal Concentration Areas (see pg 3 of application). If an applicant is ineligible due to any of these reasons, they can still apply for REAP but they must apply for the necessary planning or ACA BMPs in their application. Tax credits for other BMPs, equipment, etc will not be awarded until the applicant has completed the necessary planning or ACA BMPs.

On the *Verification* page the Conservation District will be the verifying agency for the eligibility requirements, both the conservation plan and the Nutrient Mgmt Plan/ACA sections.

3. *Project Information* (pg 5-9)

There are three types of projects: Planning, Best Mgmt Practices (BMPs), or Equipment Purchase. Check off which type of funding you are seeking (pg 5) and fill in the appropriate line item in the REAP Project Cost/Public Funding Summary Table (pg 6-9).

All REAP applications must be submitted through the Bucks County Conservation District. All applicants need to check off Planning (pg 5) and fill in the REAP Planning (Application/Verification) Fee line in the REAP Project Cost/Public Funding Summary Table (pg 6).

The Conservation District has the following fee schedule for application reviews:

- Projects Requesting \$0-49,999 pay a \$50 fee
- Projects Requesting 50,000 and up pay a \$100 fee



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Complete the Project Implementation Schedule. All bmps and planning activities need to be implemented within 2 years (by June 30, 2012). All equipment must be purchased AND delivered by 1 year (by June 30, 2011).

#### 4. *Signature Page* (pg 10)

### APPLICATION FEES

All REAP applications must be submitted through the Bucks County Conservation District. The District will conduct an application completeness review within 10 days. Given that the information you provided regarding your conservation plan and/or nutrient management plan is correct we will sign the second half of pages 4 and 7, the eligibility and verification pages. If we are unfamiliar with your operation or have questions we might set up a site visit in order to verify the information. **The review fee has a 75% reimbursement.** Checks must be made out to the Bucks County Conservation District and included with the application.

If you can not make the operation maps the District can create a USGS map for your application.

### REAP TIMELINE

**July 15, 2011** Latest recommended date for applications to be received at the Conservation District.

**July 28, 2011** Applications to be sent out from the Conservation District to the SCC.

**August 1, 2011** First day applications will be accepted by the SCC.

The Conservation District is now accepting REAP applications. Due to the first-come, first-serve nature of the REAP program, we strongly encourage you to get your applications in as soon as possible in order to allow for the 10-day review period BEFORE the July 30<sup>th</sup> postmark date. The Bucks County Conservation District will still review and send out applications after July permitted that funding is still available but again encourage you to respect this timeline to ensure REAP funding. The specific amount of funding available through REAP will be determined after the state budget is approved later this summer.

Please send completed REAP applications to:

**Kent Himelright**  
**NRCS/USDA**  
**1000 E. Walnut St, Suite 704B**  
**Perkasie, PA 18944**

If you have any questions regarding REAP, do not hesitate to call or email me,

**Kent Himelright**  
**Agricultural Conservation Technician**  
**BUCKS COUNTY CONSERVATION DISTRICT**  
**Phone:** (215) 453-9527 x108  
**Email:** [kent.himelright@pa.usda.gov](mailto:kent.himelright@pa.usda.gov)